Private Contractors Seminar

## 09-10 November 2019, Holiday Inn Hotel, Leicester

The seminar for UNISON activists in private contractors will be held this autumn in Leicester and will provide the opportunity to network, learn new skills and share experiences of working in the private sector. We will have a seminar packed with keynote speakers, plenary sessions and interesting and interactive workshops.

## Seminar Topics will include:

## Mental Health

* Bargaining Around Sickness Absence & Sick Pay
* Health & Safety for Private Contractors in the workplace

## Timetable

### Saturday 09 November

1.30pm Registration and coffee

2pm Seminar opens

5.30pm End of Saturday seminar sessions

7.30pm Dinner and social

### Sunday 10 November

9.30am Sunday seminar sessions

12.30pm Seminar closes

## Cost

Branches will be charged **£200.00** per delegate for the two-day event. This price includes:

* Dinner on Saturday
* Accommodation on Saturday night
* Breakfast on Sunday morning
* Packed lunch on departure

Delegates should make their own travel arrangements through the branch.

## Partner Rate

The partner rate is £60.00, this is an additional cost applied to the delegate attending the seminar. The extra cost must be paid on departure at the hotel.

The price includes:

* Saturday 9th November: Private dinner and social event.
* Sunday 10th November: Breakfast and packed lunch.

To register for the partner rate you will need to fill out the partner section on the registration form attached and send to s.georgiou@unison.co.uk before the deadline of **Monday 30th September 2019.**

## Who can apply

This seminar is open to UNISON activists who are employed by private contractors. If you are unsure whether you are eligible, please contact private.contractors@unison.co.uk.

The seminar is aimed at getting activists who work in private companies more involved and confident to deal with issues in their workplace.

## How to apply

Complete the attached form. If you are unsure how to apply, please email private.contractors@unison.co.uk.

Once authorised branches should return completed forms to s.georgiou@unison.co.uk along with confirmation of BACS payment.

If using BACS payment method the reference must be quoted along with the delegate name attending; quoting reference **‘PCU2019’**, to 60-83-01 33015774.

Alternative method of payment is by post, cheque made payable to ‘UNISON General Fund’, to:

**Tas Georgiou, Private Contractors Unit, UNISON Centre, 130 Euston Road, London, NW1 2AY, quoted along with the delegate name and reference ‘PCU2019’.**

## Notification we have received your registration

We will acknowledge your registration within a few days of receiving it. If you do not hear from us within three weeks of sending in your form, please contact s.georgiou@unison.co.uk to check that we have received it.

Because of the potential for the seminar to be oversubscribed, we will be working with the regions to ensure there is a good spread of attendees from across the country. In the event of more applications being received than there are places available, a waiting list system will operate.

If you are interested in attending but are experiencing difficulty getting time off from your employer or authorisation from your branch, please contact your regional organiser in the first instance who will liaise with the Private Contractors Unit.

## Delegates with mobility or other needs

Please let us know about any mobility or other needs by detailing what you need on the form. It is important to let us know exactly what your needs are so we can make arrangements prior to the event. It will be difficult to make arrangements on the day if you haven’t told us in advance.

## Deadline

The deadline date for registering for Private Contractor’s seminar will be **Monday 30th September 2019.**

## Cancellation/substitutes

If you are unable to attend the event cancellations after the deadline will not be refunded, however we welcome substitute delegates attending in your place at no extra cost.

# Delegate Registration Form

## UNISON Private Contractors Seminar 2019

## 09-10 November 2019

## Holiday Inn, Leicester

Membership number.......................................................................................................

Member first name...........................................................................................................

Member surname.............................................................................................................

Name of employer............................................................................................................

UNISON Branch................................................................................................................

Address:............................................................................................................................

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Postcode........................................................................

Daytime telephone....................................................... Mobile...........................................

Email...................................................................................................................................

Full name of accompanying partner (if this person eating at the hotel)

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Do you have any specific dietary requirements? (Please specify).....................................

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Do you have any Mobility or specific requirements? (Please specify).......................................

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Member signature........................................................................ Date.............................

**This section to be completed by branch officer authorising member’s attendance:**

I confirm that the branch approves the above member’s attendance at the Private Contractors Seminar and encloses a cheque/has made a BACS payment (delete as appropriate) for £200.

Name................................................................. Branch position........................................

Signature.............................................................. Date......................................................

Payment made by: **Bacs Cheque**

*Please return this form with your cheque to Tas Georgiou at UNISON Centre, 130 Euston Road, London, NW1 2AY, for £200.00, made payable to ‘UNISON General Fund’, or pay by BACS to 60-83-01 33015774, quoting reference ‘PCU2019’,*

*Please return no later than* ***Monday 30th September 2019.***