

**To: Secretary & Chair All Regional Service Group Committees**  
**Secretary & Chair All Regional Self-Organised Groups**  
**Secretary & Chair All Regional Sub-Committees**  
**Secretary & Chair Regional Retired Members Committee**  
**Secretary & Chair Regional Youth Forum**

9 July 2018

**PLEASE NOTE**  
**IMPORTANT DEADLINES ARE DETAILED IN THIS CIRCULAR**

Dear Colleague

<b>REGIONAL COUNCIL</b> <b>WEDNESDAY 10 OCTOBER 2018</b>
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The next meeting of the Greater London Regional Council will take place on 10 October 2018. The meeting will begin at 10am and will finish no later than 1pm.

<b>TIMETABLE</b>
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There are a number of deadlines for branches associated with this meeting which are set out below. The deadline is **5pm** in each case:-

<b>Friday 31 August</b>	Deadline for receipt of Motions
<b>Tuesday 11 September</b>	Deadline for circulation of Motions to branches / committees for their consideration with Amendment Form
<b>Thursday 20 September</b>	Deadline for receipt of Amendments to Motions Deadline for receipt of Written Reports
<b>Monday 1 October</b>	Deadline for circulation of Final Papers, to Branches and Delegates
<b>Wednesday 3 October</b>	Deadline for receipt of Emergency Motions

<b>MOTIONS</b>
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A Motion Form is enclosed. Please note the submission deadline of **5pm** on **Friday 31<sup>st</sup> August**.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Maggi Ferncombe', written in dark ink.

**MAGGI FERNCOMBE**  
**Regional Secretary**

Enc. Motion Form

cc: Regional Council Officers